

Riverside and Tower House PPG

AGENDA

Date:  
Thursday 7<sup>th</sup> November 2019

Time:  
10.30am

Venue:  
Tower House Surgery, Bovey Tracey

Item:	Subject:	Action:
1.	<p>Welcome &amp; Apologies</p> <p>Welcome: Claire McNally – Project Manager @ Torbay &amp; South Devon NHS Foundation Trust</p> <p>Apologies: Dr Vasquez &amp; Dr Oxenham</p>	
2.	<p>Consultation on data sharing across our community teams in Torbay and South Devon with automatic 'opt in' – <b>Claire McNally, Project Manager</b> – approx. 10.30am</p>	
3.	<p>Agree and sign notes of meeting on 19<sup>th</sup> September 19</p>	All
4.	<p>Discuss Millbrook Equipment Services &amp; return of used equipment – <b>Troy Williams – Millbrook Healthcare</b> – approx. 11.15am</p>	
5.	<p><b>Matters arising:</b></p> <ul style="list-style-type: none"> <li>Review action points from previous meeting</li> </ul>	
6.	<p><b>Practice Update</b></p> <ul style="list-style-type: none"> <li>Dr Paul Graham – Salaried GP commenced 1<sup>st</sup> Oct</li> <li>Dr Tessa Keeler - Salaried GP starting 3<sup>rd</sup> Jan</li> <li>Winter planning – seeking 4x4 volunteers</li> </ul>	
7.	<p><b>Standing item:</b></p> <p>Report on key themes, issues or suggestions that have been identified by any member of the PPG to help ensure members are engaged.</p>	
8.	<p><b>Standing item:</b></p> <p>Review any patient feedback about the services delivered by the practice.</p> <ul style="list-style-type: none"> <li>Friends and Family Test: <b>7 Extremely Likely, 2 Likely, 1 Neither Likely/Unlikely</b></li> <li>Suggestion Box: <b>Riverside – None, Tower House – 2 items of patient feedback</b></li> </ul>	

	<ul style="list-style-type: none"> <li>NHS Choices - <b>None</b></li> </ul>	
9.	<b>Standing item:</b> Feedback from Patient Participation Locality Forum	
10.	<b>AGM Planning:</b> – 22 <sup>nd</sup> January 2020 <ul style="list-style-type: none"> <li>Chair &amp; Co-Chair roles</li> <li>Advertise to patient base at start of December</li> </ul>	
11.	Update on Makaton – <b>Pam Tuckett/Amanda Coleridge/Sally Titchener</b>	
12.	Any Other Business	
13.	Dates of next meeting: <ul style="list-style-type: none"> <li>Core Meeting –</li> <li>AGM – Wednesday 22<sup>nd</sup> January 2020 @</li> <li>Open Meeting – Monday 10<sup>th</sup> February 2020 @ 6pm for 6.30pm start</li> </ul>	