

**ANNUAL GENERAL MEETING**  
Riverside and Tower House PPG

Date:

Wednesday 12<sup>th</sup> May 2021

Time:

6.30pm

Venue:

Virtually via Zoom

**PRESENT:**

Present:

Rod Wallace (Vice-chair), Amanda Coleridge (Practice Manager), Ben Bishop (Deputy Practice Manager/Secretary), Tony Bartlett, Lorraine Evans, Megs Kiddle, Jane Mather, Carol Ramsey, Ray Street, Maureen Birrell, Sally Titchener, Janet Cooper

**APOLOGIES:**

Pam Tuckett (Chair), Jane Mather, Alana Gunbie, Dr Francesca Vasquez, Anne Broom

Item:	Subject:	Action:
1.	Rod, Vice Chair, offered his welcome to all attendees in Pam's absence and opened the meeting	
2.	<p>Due to the sudden nature of Pam's absence, Rod had not been able to prepare an official report but thanked the PPG's core group for their attendance over the previous year as well as the practice for the service provided. A copy of Pam's chairpersons report, sent via email after the meeting can be found below:</p> <p>I would like to thank members for their support over the last 15 months. Little did I think at our last open meeting in February 2020 that we would still not be meeting in person but despite this we have met 3 times on Zoom August November and April.</p> <p>In April 2020 the lift was installed at Riverside with help from the League of Friends and Bovey Befrienders to whom we are very grateful for their support .</p> <p>Riverside surgery has been granted planning permission for an extension .</p> <p>I would like to thank Rod for his support as Vice Chair and Ray for his work with the patient Newsletters. Dr Vasquez and Dr Oxenham for their support in attending our meetings and all the practice staff for all their hard work during the past year.</p> <p>Flu clinics were well attended but sadly we could not help with these.</p>	

	<p>The practice as part of The Primary care network has been active at the Covid vaccination centre in Newton Abbot.</p> <p>Finally I would like to thank Amanda and Ben for their support and wish Amanda a long and happy retirement and for her support to myself and the PPG</p>	
3.	<p>Election of Officers:</p> <p><b>Chair</b> Pam Tuckett was nominated for Chair, endorsed by Maureen Birrell and Sally Titchener.</p> <p><b>Vice-Chair</b> Rod Wallace was nominated for Vice-Chair, endorsed by Megs Kiddle &amp; Maureen Birrell.</p> <p><b>Secretary</b> With no nominations received, Ben Bishop agreed to continue as secretary.</p>	
6.	<p>Open forum:</p> <p>Sally felt that we should be doing more to make the PPG Core Group membership more representative of the full patient base. Both in terms of Towerhouse &amp; Riverside but also age groups and other demographics. It was agreed that we continue to advertise PPG memberships in our regular practice newsletters, but to place posters in our waiting rooms. However it was agreed that the meetings being during working hours may be a barrier for younger people.</p>	
6.	<p>The Co chair thanked those for attending and the meeting closed</p>	

Signed:..... Chair

Date: .....