Riverside and Tower House PPG AGENDA		
Date: Monday 8th November 2021	Time: 10.30am	Venue: Zoom

Item:	Subject:	Action:
1.	**Welcome & Apologies** • Attendees to introduce themselves • Zoom Ground Rules – All muted, please 'raise hand' if wanting to speak.	
2.	Agree and sign notes of meeting on 26th July	All
3.	**Guest Speaker** Dr Andrew Turnbull PPG Rep for Research - Presentation on NHS Research and PPI role	
4.	**Matters arising:** • Review action points from previous meeting - BB in consultation with Web developers to move NHS Choices button to more prominent position within the website	
5.	**Practice Update** • GP Recruitment Update (3 new salaried GP's settling in well) – BB • Practice reaction to NHS England/CCG requirement to increase ration between telephone triage and face-to-face appointments – BB/BWA • Coronavirus vaccination program update - BB • Practice Covid-19 policies - BB • PCN Update – BB • Flu Update- BB	
6.	**Standing item:** Report on key themes, issues or suggestions that have been identified by any member of the PPG to help ensure members are engaged. - Practice Website - awareness to conform to accessibility requirement – Ray Street - Covid Boosters – Text messaging reminders – Ray Street - Practitioner figures (full time and part time GP's) – Ray Street - Continuity of care research– Ray Street - Carer Champion – Tony Bartlett	

7.	**Standing item:** Review any patient feedback about the services delivered by the practice. • Friends and Family Test – Currently suspended • Suggestion Box – No reviews • NHS Choices – No reviews	
8.	**Standing item:** Feedback from Patient Participation Locality Forum - Sally to feedback from last meeting	
9.	**Standing item:** Current list size and growth from last meeting? - BB to share	
10.	**Any Other Business** - Propose moving meetings to alternate Tuesdays and Wednesdays to meet Practice needs - BB	
11.	**Dates of next meeting:** - Core Group Meeting – February 2022 - AGM – March 2022 - Open Meeting – April 2022	