

Riverside and Tower House PPG

AGENDA

Date: Thursday 7 th November 2019	Time: 10.30am	Venue: Tower House Surgery, Bovey Tracey
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Item:	Subject:	Action:
1.	<p>Welcome & Apologies</p> <p>Welcome: Claire McNally – Project Manager @ Torbay & South Devon NHS Foundation Trust</p> <p>Apologies: Dr Vasquez & Dr Oxenham</p>	
2.	<p>Consultation on data sharing across our community teams in Torbay and South Devon with automatic 'opt in' – Claire McNally, Project Manager – approx. 10.30am</p>	
3.	<p>Agree and sign notes of meeting on 19th September 19</p>	All
4.	<p>Discuss Millbrook Equipment Services & return of used equipment – Troy Williams – Millbrook Healthcare – approx. 11.15am</p>	
5.	<p>Matters arising:</p> <ul style="list-style-type: none"> Review action points from previous meeting 	
6.	<p>Practice Update</p> <ul style="list-style-type: none"> Dr Paul Graham – Salaried GP commenced 1st Oct Dr Tessa Keeler - Salaried GP starting 3rd Jan Winter planning – seeking 4x4 volunteers 	
7.	<p>Standing item:</p> <p>Report on key themes, issues or suggestions that have been identified by any member of the PPG to help ensure members are engaged.</p>	
8.	<p>Standing item:</p> <p>Review any patient feedback about the services delivered by the practice.</p> <ul style="list-style-type: none"> Friends and Family Test: 7 Extremely Likely, 2 Likely, 1 Neither Likely/Unlikely Suggestion Box: Riverside – None, Tower House – 2 items of patient feedback 	

	<ul style="list-style-type: none"> • NHS Choices - None 	
9.	Standing item: Feedback from Patient Participation Locality Forum	
10.	AGM Planning: – 22 nd January 2020 <ul style="list-style-type: none"> • Chair & Co-Chair roles • Advertise to patient base at start of December 	
11.	Update on Makaton – Pam Tuckett/Amanda Coleridge/Sally Titchener	
12.	Any Other Business	
13.	Dates of next meeting: <ul style="list-style-type: none"> • Core Meeting – • AGM – Wednesday 22nd January 2020 @ • Open Meeting – Monday 10th February 2020 @ 6pm for 6.30pm start 	