

Meeting of Riverside and Tower House PPG

Date: Thursday 5 th January	Time: 2.15pm	Venue: Riverside Surgery, Bovey Tracey
---	-----------------	---

PRESENT:

Michael Benson (MB)

Rob Dixon (RD)

Pamela Tuckett (PT)

Rod Wallace (RW)

Amanda Coleridge (AC)

APOLOGIES:

Fiona Halstead, Kelly Hayman-Bruce, Andrew Turnbull, Rachael Cameron, Paul Russell, Sally Titchener.

Item:	Subject:	Action:
1.	<p>The chairman had called an informal meeting to confirm arrangements for the forthcoming AGM.</p> <p>Facebook Update– MB confirmed Facebook was now ready to be published but agreed to withhold email contact facility until wording of automated response was finalised. Agreed to share with Core Group and Virtual Group initially to test and then advertise as widely as possible.</p> <p>Amanda thanked all those responsible for getting this project off the ground for all their time and expertise. This facility will provide an excellent communication channel to a wide population.</p>	<p>MB to launch this evening!</p> <p>(Search RATHPPG)</p>
2.	<p>AGM – 30th January 2017 at Riverside Surgery at 6.30pm. Agreed to follow this with an Open Meeting at Tower House Surgery on Wednesday 8th February 2017 at 6.30pm to ensure as many patients as possible able to access the PPG. (Patients from either surgery may attend either event).</p> <p>Agenda for AGM:</p> <p>6.00pm – Welcome with tea and biscuits (with help from C.PPG)</p> <p>6.30pm – Welcome by Chairman</p> <p>6.35pm - Chairman's Report</p>	<p>AC to distribute agenda and invite nominations for officers from C.PPG and V.PPG.</p> <p>Nominations to be endorsed by two other members of the C.PPG or V.PPG</p> <p>(Michael (Chair), Rod (Vice-Chair) & Amanda (Secretary) were willing to stand for re-election).</p> <p>AC to contact Ros Pugsley and Jo Curtis for input into</p>

	<p>6.45pm - Practice Report</p> <p>6.55pm Election of Officers</p> <ul style="list-style-type: none"> • Chair • Vice Chair • Secretary <p>7.05pm - 5 a day for Mental Wellbeing & the Community Wellbeing Day</p> <p>7.30 – Close of meeting</p> <p>The agenda for the Open Meeting would mirror the AGM with the exception of the election of Officers.</p>	'Wellbeing'
3.	Community Wellbeing Day	MB to follow up dates for Chudleigh and Bovey Tracey.

Signed:..... Chair

Date: